

Professional Staff Committee

MINUTES

December 11, 2008

FACE-TO-FACE

LOCATION	Student Union
TIME	12 noon
CHAIR	Stacey Carrillo
ATTENDEES	Stacey Carrillo; Cate Weeks; Peter Kim; Mary Albrecht; Robin Toles; Perk Weisenburger; Amy Brooks Geetha Sendhill (by proxy, Stacey Carrillo); Shellie Brattain (by proxy, Wonda Yuhasz)
NEXT MEETING	January 8, 12noon, SU 205

ANNOUNCEMENTS

AGENDA

- A. Guest Dianne Muntal asked to speak regarding the proposed changes to state employee healthcare coverage. She noted that in 2005 she served on a committee to assess coverage. A survey then found that many employees were struggling to afford prescriptions and care for their entire family. She noted that the proposed changes will pose a significant hardship on some employees and urged the committee to make it a priority to communicate the concerns to administration. She noted that the PEBP is the program administrator and not an advocacy organization for plan members. Discussion followed about activities in the Faculty Senate as well as the need for individuals to bring the issue to elected officials. It was noted that the PEBP proposal does not provide for benefits to be reinstated when the state's economic conditions improve.
- B. Minutes for the November meeting were approved with correction to the date.
- C. PSC Subcommittee Updates
 - a. Communication – In November, the subcommittee sent out its first campus email update to pro staff.
 - b. Pro Staff Member of Year award – The subcommittee is going to review the selection process and promotion of the award program to encourage more nominations. Discussion included requesting more active participation from upper administration. Stacey will discuss it at the President's Advisory Council.
- D. PAC
 - a. Townhall feedback – Stacey shared comments she received about the Dec. 10 townhall with the President's Advisory Council. She noted that modifications to the Dec. 12 event will be made.
 - b. The PAC is now fully staffed with professor Gale Sinatra serving as chair and Christian Hardigree, chief of staff
 - c. Pro staff listserv – At the request of the PSC, OIT and the president's office have been working on a list-serv specifically for pro staff. It is expected to be

available in January

- E. Faculty Senate Update –
 - a. Issues/Concerns to bring forward – Phil noted that there seems to be misconceptions about employee contracts and the timelines for notice of nonreappointments among different classifications of employees. Stacey will invite an HR representative to the January meeting.
 - b. Governance Review Committee – The Faculty Senate has charged the PSC with developing a recommendation related to the need for an ad hoc Governance Review Committee. Stacey shared the proposal for the ad hoc committee with members. Phil noted that some senators are asking for a review because there is a sense that the Faculty Senate does not have enough say in graduate education matters. In addition, some senators believe the Faculty Senate should be comprised of tenured professors only and that another body should cover professional staff.
- F. Bias Incident/Hate Crimes Draft Policy – Stacey encouraged members to review and give feedback. Policy is in initial draft.

ROUNDTABLE

- G. Raising caps on sick leave/vacation – This issue has been discussed at previous meetings. It will require a BOR code change. Also discussed was the desire for pro staff to donate to a catastrophic leave pool. Currently, only classified staff can donate and use this pool.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Draft next email update – topics could include healthcare issue and how staff can engage; explain NNR process with link; bias/hate crime link to policy; and remind readers of the ability to give feedback through the committee members and the Web.	Cate/Stacey	January
Invite George Dombroski of HR to next meeting	Stacey	January
Review charge from Faculty Senate to discuss at next meeting	All	